

PENN-TRAFFORD SCHOOL DISTRICT
Harrison City, Pennsylvania

April 13, 2009

The Board of School Directors of the Penn-Trafford School District held its regular monthly meeting in the administration building, Harrison City, PA on Monday, April 13, 2009 at 7:30 p.m.

The meeting was called to order by the President, Mr. Philip Kochasic. Members present were: Mr. Philip Kochasic, Dr. Scott Koscho, Mr. Bruce Newell, Mr. Nick Petrucci, Dr. P. Jay Tray, Mr. Jeff Wetzler, Mr. John Willforth, Mr. Michael Brungo, Solicitor, Dr. Deborah J. Kolonay, Superintendent, Mr. Harry Smith, Assistant Superintendent, Mrs. Peggy DiNinno, Assistant to the Superintendent, Mr. Brett Lago, Board Secretary, Dr. Matt Harris, Director of Support Services, and Mr. Gregory Karazsia, Director of Student Learning Supports. Others present were: Mrs. Kathy Kelly-Garris, PTHS Principal, Mr. Joe Marasti, SE/MC Principal, Mr. Tony Rinier, PTEA Representative, and Mr. Adam Snopko, Student Union Representative.

ROLL CALL

Mr. Kochasic announced that a brief executive session was held prior to the meeting to discuss an employee grievance, hiring of nonprofessional staff, and informational items regarding Title I and IDEAA funding.

Dr. Tray introduced Doug Hirst and Ralph Conde, Marine Corp representatives for the Toys for Tots Program, who presented Dr. Kolonay with an award for the district's generosity and involvement in the program for the past 20 years. Mr. Dave Ernett, Ms. Bev Hahn and Mr. Jay Hott were recognized for their service. He also had a certificate for each school in the district and one specifically for the National Honor Society and the CAP Program.

INFORMATION

Mr. Adam Snopko, Student Union Representative, reported that the prom will be held on May 1 at Stratigos in North Huntingdon at a cost of \$120 per couple. They have sold 210 tickets to date. He stated that Student Union elections will take place the last week of April.

Mr. Lago reported that he is preparing the budget for next month's presentation. He said there are still questions concerning the stimulus monies and how they are to be spent.

Mr. Lago asked Mr. Karazsia to talk about the possible uses for the Title I, Title II (D) and IDEAA funds. He reported the following:

Title I:

- \$155,900 will be spent on three smart tables at \$21,000 to \$24,000 for each Title I building.
- 100 hand-held technology books with five textbook downloads for each Title I building at a cost of \$35,000.
- Academy of Reading and Academy of Math books at a cost of \$69,000.
- Provide equitable services to nonpublic schools.

He stated that Title II (D) is for technology driven staff development and that six professional staff training workshops on technology will be held during the summer at a cost of \$6,300.

He reported that IDEAA special education monies in the amount of \$536,000 could provide the following:

- Eight air conditioning units and electrical wiring at a cost of \$12,000 for two elementary schools who have students prone to seizures if they become overheated.
- Three laptop carts (32 laptops per cart) for secondary schools at a cost of \$120,000.
- Ten extra desktops for identified students who don't have access to technology at home at a cost of \$15,000.

He noted that some of the transition needs are as follows:

- Video equipment for secondary schools to record personal portfolios.
- Supplemental aides and services for transitioning from early intervention to kindergarten.
- Expand on curriculum materials currently used in Trafford.
- Develop a Life Skills Center with courses on cooking, cleaning, making doctor appointments, etc., at a cost of \$75,000 if we have the space. If we need to expand, there would be an additional cost of \$42,000 to \$75,000.
- Alternative education curriculum software for secondary students for credit recovery.
- Update the libraries with assistive technology.
- Provide sensory rooms at all schools since autistic population is increasing.
- Sixteen wireless smart boards for 11th and 12th grade classrooms at the high school at a cost of \$25,600.

Dr. Harris reported the following:

- The Olweus (bullying prevention) training was conducted on April 6 – 7. This program will be implemented during the 2009-2010 school year.
- The instructional coaches were invited to attend the Curriculum Council meeting to discuss their roles as coaches and provide data on how they have helped increase student achievement across the district.
- Six companies submitted bids for cameras and swipe cards on April 9 and are currently being reviewed.

Mr. Karazsia reported that a special education plan revision notice was submitted due to the increase of students in the Life Skills classroom.

Mr. Smith reported on the Professional Development Team's recommendations for the 2009-2010 in-service and Act 80 days. The opening day will be devoted to improving teaching strategies to match the new learning styles of digital students. The primary focus for the remaining days will be on technology and how to effectively integrate that into instruction. The teachers and administrators will research and learn the best practices and will share examples of their lessons at the January in-service day. The Act 80 days will remain collaborative time to set goals and develop action plans for improving student achievement. He also discussed Mr. Fontana's proposal to move football camp from Trafford Middle School to the high school. Mr. Petrucci stated that practice has been very successful at the Trafford field. He wanted to make sure that Mr. Fontana and Mr. Wylie were aware that the high school field is for equal participation by all groups and cannot be dominated by football practice. Dr. Tray stated that he had some reservations regarding the extra stress on the field, but felt that Mr. Wylie would ensure that all groups shared the field equally.

Mrs. DiNinno congratulated Devon Albert who took 7th place in Accounting II at the FBLA State Leadership Conference. The team of Tim Fritz, Nina Paesano, and Mary Campbell took 10th place in Global Business Team.

Mr. Marasti reported the following:

- The PSSA statewide assessments for grades 3, 4 and 5 were completed on March 28. The 4th grade is currently preparing for the PSSA Science assessments which will take place April 27 – May 8.
- Field trips that have taken place or will be taking place during the month include: Kindergarten – Children’s Museum (April 24); Second Grade – Museum of Natural History (April 29); Third Grade – Science Center
- The Trafford Leo’s are currently presenting their Tattoo program for 4th grade students at Sunrise Elementary. The program is conducted by students from the high school and stresses the negative effects that tobacco products have on society.
- The Annual Third Grade Wax Museum at Sunrise Elementary will take place on Monday, April 27 at 6:00PM.
- Nutrition, Inc. will be holding their annual luncheon for kindergarten students and their parents at all of the elementary schools.
- The third grade will be going to the high school to visit their Pen Pals, a program sponsored by CAP.
- The Annual Kindergarten Fair will be held on Wednesday, April 22 at the high school.
- The Elementary Band Concert will take place on Tuesday, April 28 at 7:30 at the high school.
- He thanked Mrs. Rubright and the Penn-Trafford High School administration for inviting Sunrise and McCullough Elementary Schools to view parts of the high school musical “Seussical”.

**PRINCIPAL
REPORTS**

Mrs. Kelly reported the following:

- “Seussical” was a major success. She commended the students and staff for their dedication and effort.
- The Boys Tennis Team is currently undefeated.
- There will be a Prom Program about Drug and Alcohol Awareness on April 24.
- The Science PSSA testing will be on April 27, 28, and 29. The high school will run a one-hour internal delay. Students not taking the test will watch a film festival hosted by our students in the video department.
- There will be an assembly on Tolerance on May 6. The 11th and 12th graders will have their assembly in the morning and 9th and 10th graders in the afternoon.
- AP Exams will be given the first two weeks of May.
- The band left last night for Walt Disney World.
- She reviewed the information presented on the bulletin boards.

A motion was made by Mr. Petrucci and seconded by Mr. Willforth that the minutes of the regular meeting held on Monday, March 9, 2009 be approved as presented. Motion carried.

**SECRETARY’S
REPORT
ACCEPTED**

A motion was made by Mr. Willforth and seconded by Dr. Tray that the treasurer’s report for March 2009 and the high school extra-curricular fund report for February 2009 be approved as presented and made a part of the official minutes. Motion carried.

**TREASURER’S
REPORT
ACCEPTED**

A motion was made by Mr. Wetzler and seconded by Mr. Petrucci that the list of bills for April 2009 be paid as presented.

**BILLS
APPROVED
FOR PAYMENT**

Roll call vote: Mr. Petrucci: yes; Mr. Wetzler: yes; Dr. Tray: yes; Mr. Leonard: absent; Mr. Willforth: yes; Mr. Harrison: absent; Mr. Newell: yes; Dr. Koscho: yes; Mr. Kochasic: yes.

Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

ATHLETICS AND EXTRA-CURRICULAR

**RESIGNATION
ACCEPTED**

A motion was made by Dr. Koscho and seconded by Mr. Petrucci to accept the resignation of Kristie Carozza as Assistant Cheerleading Coach effective immediately. Motion carried.

**APPROVED
VOLUNTEER
COACHES**

A motion was made by Dr. Koscho and seconded by Mr. Newell to approve the following volunteer coaches. All coaching volunteers must have Act 34, Act 151 and Act 114 Waivers on file with the Athletic Director.

- a) Alex Perla – Volunteer Football Coach
- b) Genna Frederick – Volunteer Track Coach
- c) Jake Graham – Volunteer Track Coach

Motion carried.

BUDGET AND FINANCE

**APPROVED
SUBMISSION OF
FORM PDE-3074(a)
TO DEPARTMENT
OF EDUCATION**

A motion was made by Mr. Newell and seconded by Dr. Koscho to approve for submission a completed Form PDE-3074(a) to the Pennsylvania Department of Education for a non-reimbursable construction project as follows: Roof Repair/Replacement at Penn Middle School. Further, move to authorize the board officers and administration to execute all necessary documents associated with this project. A copy of the certification will become a part of the official minutes of this meeting.

Roll call vote: Mr. Newell: yes; Dr. Koscho: yes; Mr. Petrucci: yes; Mr. Leonard: absent; Mr. Wetzler: yes; Mr. Harrison: absent; Dr. Tray: yes; Mr. Willforth: yes; Mr. Kochasic: yes

Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

**JOINT
PURCHASING
BIDS AWARDED
WITH IU#7**

A motion was made by Mr. Newell and seconded by Mr. Willforth to award the following bids in accordance with the Joint Purchasing Agreement with the Westmoreland Intermediate Unit #7 Joint Purchasing Consortium for the 2009-10 school year to the companies with the lowest bid where specifications were met. A copy of the individual awards will be filed in the district's business office.

General/Custodial Supplies: \$75,752.33

Audio-Visual/Data Processing Supplies: \$3,120.10

Roll call vote: Mr. Harrison: absent; Dr. Tray: yes; Mr. Newell: yes; Dr. Koscho: yes; Mr. Willforth: yes; Mr. Wetzler: yes; Mr. Petrucci: yes; Mr. Leonard: absent; Mr. Kochasic: yes.

Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

**ADOPTION OF
PERFORMANCE
AUDIT RESPONSE
APPROVED**

A motion was made by Mr. Newell and seconded by Mr. Wetzler to approve the adoption of the Performance Audit Response and Corrected Action Plan as required to the Performance Audit Report for fiscal years ending June 30, 2006 and 2005.

Roll call vote: Mr. Willforth: yes; Mr. Petrucci: yes; Mr. Leonard: absent; Mr. Wetzler: yes; Dr. Tray: yes; Mr. Harrison: absent; Dr. Koscho: yes; Mr. Newell: yes; Mr. Kochasic: yes.

Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

FOOD SERVICE

Dr. Tray commented on the food service bid analysis for the 2009-2010 school year and thanked the committee for their input.

PERSONNEL AND CURRICULUM

A motion was made by Mr. Petrucci and seconded by Mr. Newell to approve the list of additional substitute teachers and support personnel for the month of April 2009. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Willforth to accept the retirement resignation of Mr. Raymond Edelman at the end of the 2008-2009 school year in accordance with agreed upon terms as presented. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Newell to accept the resignation of Margaret A. DiNinno, Assistant to the Superintendent, effective May 22, 2009. Motion carried.

A motion was made by Mr. Petrucci and seconded and seconded by Mr. Willforth to approve the following conference request:

- a) Glen L. Cooper – National Athletic Trainers Association Annual Clinical Symposium in San Antonio, Texas from June 16-21, 2009

Roll call vote: Dr. Tray: yes; Mr. Newell: yes; Mr. Harrison: absent; Mr. Wetzler: yes; Mr. Leonard: absent; Mr. Petrucci: yes; Dr. Koscho: yes; Mr. Willforth: yes; Mr. Kochasic: yes.
Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Wetzler to approve the following intern:

<u>Instructor</u>	<u>Intern</u>	<u>Area</u>	<u>Dates</u>
Linnea Riley	Natalie Goga	Guidance	8/31/09-12/15/09

Roll call vote: Mr. Willforth: yes; Dr. Koscho: yes; Mr. Petrucci: yes; Mr. Harrison: absent; Dr. Tray: yes; Mr. Leonard: absent; Mr. Wetzler: yes; Mr. Newell: yes; Mr. Kochasic: yes.
Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Newell to approve the following textbooks for Penn-Trafford High School:

- a) Title: Essentials of Health and Wellness
 Publisher: Delmar Cengage Learning
 Copyright: 2005
 Grade Level: 11
 Class: Health 11
- b) Title: Discovering Computers
 Publisher: Cengage
 Copyright: 2010
 Grade Level: 9 – 12
 Class: Computer Concepts/Web

**SUBSTITUTE
TEACHERS AND
SUPPORT
PERSONNEL
APPROVED**

**RETIREMENT
RESIGNATION OF
RAYMOND
EDELMAN
APPROVED**

**RESIGNATION OF
MARGARET DININNO
ACCEPTED**

**CONFERENCE
REQUEST
APPROVED**

INTERN APPROVED

**TEXTBOOKS
APPROVED FOR
HIGH SCHOOL**

- c) Title: Macromedia Dreamweaver Mix
Publisher: Thompson
Copyright: 2004
Grade Level: 9 – 12
Class: Computer Concepts/Web
- d) Title: Intro to Business
Publisher: Glencoe
Copyright: 2008
Grade Level: 9 – 10
Class: Intro to Business
- e) Title: Genial
Publisher: Langenscheidt
Copyright: 2003
Grade Level: 9 – 12
Class: German 1 – 4
- f) Title: Biology AP
Publisher: Pearson
Copyright: 2008
Grade Level: 11 – 12
Class: AP Biology
- g) Title: College Physics
Publisher: Brooks/Cole Cengage Learning
Copyright: 2009
Grade Level: 11 – 12
Class: Physics
- h) Title: Physics for Scientists and Engineers
Publisher: Freeman
Copyright: 2008
Grade Level: 11 - 12
Class: AP Physics

Roll call vote: Dr. Koscho: yes; Mr. Leonard: absent; Dr. Tray: yes; Mr. Willforth: yes; Mr. Wetzler: yes; Mr. Newell: yes; Mr. Harrison: absent; Mr. Petrucci: yes; Mr. Kochasic: yes.

Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

POLICY/PUBLIC RELATIONS/LEGISLATIVE/CHAPTER 2

INFORMATION/ COMMITTEE MEETING MINUTES ACCEPTED & FILED

A motion was made by Mr. Wetzler and seconded by Mr. Willforth to accept and file the minutes of the Superintendent's Information/Committee meeting held on Monday, March 2, 2009. Motion carried.

SUBJECT ACCELERATION POLICY APPROVED

A motion was made by Mr. Wetzler and seconded by Mr. Petrucci to approve the Subject Acceleration Policy. Motion carried.

POLICY NOS. 200, 600, & 700 TENTATIVELY APPROVED

A motion was made by Mr. Wetzler and seconded by Mr. Petrucci to tentatively approve policy Numbers 200, 600, and 700. Motion carried.

A motion was made by Mr. Wetzler and seconded by Mr. Willforth to tentatively approve Section Programs/Field Trip Policy. Motion carried.

**SECTION PROGRAMS/
FIELD TRIP POLICY
TENTATIVELY
APPROVED**

TAXES/INSURANCE/CENSUS

A motion was made by Mr. Newell and seconded by Mr. Willforth to approve a resolution appointing a delegate and alternate to the Tax Collection District Committee. A copy of the resolution will be attached to the minutes.

**RESOLUTION
APPOINTING DELEGATE
& ALTERNATE TO
TAX COLLECTION
COMMITTEE APPROVED**

Roll call vote: Mr. Petrucci: yes; Dr. Tray: yes; Mr. Willforth: yes; Mr. Leonard: absent; Mr. Newell: yes; Mr. Wetzler: yes; Mr. Harrison: absent; Dr. Koscho: yes; Mr. Kochasic: yes.

Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

SPECIAL REPORTS

Mr. Brungo indicated that a written report had been submitted to the board members for their review.

Dr. Tray, I.U. #7 Representative, reported that four new board members had been elected to the board. He also briefly described the purpose of the Westmoreland Intermediate Unit #7 at Mr. Kochasic's request.

**IU#7/LIBRARY REP.
REPORT**

Mr. Petrucci, Career Tech Representative, reported that their next meeting is Wednesday, April 15.

**CAREER TECH REP.
REPORT**

Mr. Newell, Legislative Council Representative, reported that he and Mr. Willforth will be attending the regional meeting on April 22.

**LEGISLATIVE COUNCIL
REP. REPORT**

Recreation:

- Mr. Kochasic, Recreation Representative for Penn Township, announced that their next meeting is April 23.
- Mr. Petrucci, Recreation Representative for Trafford Borough, announced that their next meeting is April 27.
- Mr. Willforth, Recreation Representative for Penn Borough, announced that their next meeting is May 7.

**RECREATION REP.
REPORTS**

Mr. Smith, PTARC Representative, announced that the Friends of PTARC fundraiser gala is scheduled for April 25 at Greensburg Country Club.

PTARC REP. REPORT

A motion was made by Mr. Kochasic and seconded by Mr. Newell that the meeting be adjourned at 8:19 p.m. Motion carried.

ADJOURNMENT

Mr. Kochasic announced that there would be a brief executive session following the meeting to discuss personnel issues.

Board President

Board Secretary