

PENN-TRAFFORD SCHOOL DISTRICT
Harrison City, Pennsylvania

November 10, 2008

The Board of School Directors of the Penn-Trafford School District held its regular monthly meeting in the administration building, Harrison City, PA on Monday, November 10, 2008 at 7:30 p.m.

The meeting was called to order by the President, Mr. John Willforth. Mr. Willforth announced that an Executive Session was held prior to this evening's meeting to discuss personnel issues. Mr. Willforth took time to honor the veterans in the audience and those who have served and are presently serving in our armed forces. Members present were: Mr. Larry Harrison, Mr. Philip Kochasic, Mr. Nick Petrucci, Mr. Dallas Leonard, Dr. P. Jay Tray, Mr. Bruce Newell, Mr. John Willforth, Mr. Michael Brungo, Solicitor, Dr. Deborah J. Kolonay, Superintendent, Mr. Harry Smith, Assistant Superintendent, Mrs. Peggy DiNinno, Assistant to the Superintendent, Mr. Brett Lago, Assistant Board Secretary, Dr. Matt Harris, Director of Support Services, and Mr. Gregory Karazsia, Director of Student Support Services. Others present were: Mr. Roger Sullivan, PTHS Principal, Mr. Joseph Marasti, MC/SE Principal, Mr. Shaun Rinier, PTEA Representative, and Mr. Adam Snopko, Student Union Representative.

ROLL CALL

Mrs. DiNinno invited everyone to the Veteran's Day assembly at Trafford Middle School on Tuesday, November 11, at 2:00 p.m.

INFORMATION

Mr. Karazsia reported that he met with the PCA's on November 5 and 6 to give them their assigned hours. He also held two meetings with the PCA's at the elementary and secondary levels to review their time sheets, job descriptions and duties, chain of command in the instructional and non-instructional areas, and the 20 hours of staff development to keep their highly qualified status.

Mr. Smith reported that he, Greg Kashur, and Glen Leonard did the final walk-through of the high school roof on Wednesday, November 5. Mr. Kashur reported that the roof at Penn Middle School has several leaks. Mr. Leonard has arranged for infra-red testing to determine needed remedies. Mr. Smith will make recommendations for repairs once testing is complete.

Mr. Smith presented information on the Penn-Trafford Celebration at Barnes and Noble to be held Sunday, November 16, through Wednesday, November 19.

Mr. Adam Snopko, Student Union Representative, reported the following:

- The student union plans to create a dance during January/February called MORP (backwards prom). The proceeds would benefit the Westmoreland Food Bank.
- The "Choose Another World" program is in its second year. High school students will be putting on skits at the middle and elementary schools dealing with problems such as bullying, race, and economic status. The tentative date is January 16, 2009.
- The National Honors Society will induct nearly 50 new members on Thursday, November 6, at the high school auditorium.

**STUDENT UNION
REP. REPORT**

**PRINCIPAL
REPORTS**

Mr. Marasti reported the following:

- The 4Sight test will be administered to students in grades 3, 4, and 5 at McCullough Elementary. Progress monitoring will continue for students in kindergarten through second grade.
- Parent-Teacher conferences were completed throughout the elementary schools on Tuesday, November 4.
- Math and Reading Labs have begun at the elementary schools.
- The Blackburn Center will be visiting McCullough Elementary from December 2 through 4 to discuss internet safety with the third, fourth, and fifth grade students. They will return on December 8 and 18 to discuss bullying and harassment with the same grade levels.
- The Penn-Trafford Celebration at Barnes & Noble will take place from November 16 through 19 to benefit the school libraries.
- McCullough Elementary School picture retakes are scheduled for Tuesday, November 11.
- The McCullough Staff would like to thank the Claridge Volunteer Fire Department for taking the time to discuss fire and Halloween safety with the kindergarten through third grade students.
- Mr. Marasti reviewed the presentations on the bulletin boards for McCullough Elementary.
- He reviewed the procedures he and Mrs. Coiner are using at McCullough to help their students become proficient in math, reading and writing by 2011.

Mr. Sullivan reported the following:

- The In-Service day on November 4 was successful and productive.
- He reported that the daily morning meetings with the English and Math Departments are showing progress.
- The Math Department expressed their gratitude and enthusiasm for their new technology and equipment that they have received.
- The high school Social Studies Department conducted a mock presidential election in which Senator John McCain was elected by 61%.
- The Classrooms for the Future equipment has arrived and set-up is underway.
- The Fall Athletic Letterman Breakfast will be held on Wednesday, November 12.
- Penn-Trafford Celebration at Barnes and Noble in Monroeville will be held from November 16 through 19.
- The Girls Soccer Team advanced to the PIAA Playoffs but lost their game.
- The Sadie Hawkins Dance is scheduled at the high school for Saturday, November 22.
- The children's play "Porridgegate" will be performed at the high school on November 14 and 15.
- The Blood Mobile is scheduled for November 25 from 2:00 – 7:00 p.m. at the high school. It is open to the public.

**RECOGNITION OF
VISITORS**

Mr. Scott Mickey thanked the board and Dr. Kolonay for all of their support for the projects going on at McCullough Elementary School and reported on the success of the Outdoor Classroom.

Mrs. Lisa Popovich, president of the PTO at McCullough, also stepped forward to thank the board and administration for their support.

**ACCEPT
SECRETARY'S
REPORT**

A motion was made by Mr. Leonard and seconded by Mr. Petrucci that the minutes of the regular meeting held on Monday, October 13, 2008 be approved as presented. Motion carried.

A motion was made by Dr. Tray and seconded by Mr. Leonard that the treasurer's report for the month of October and the high school extra-curricular fund report for the month of September be approved as presented and made a part of the official minutes. Motion carried.

**ACCEPT
TREASURER'S
REPORT**

A motion was made by Mr. Newell and seconded by Mr. Harrison that the list of bills for November 2008 be paid as presented.

**BILLS APPROVED
FOR PAYMENT**

Roll call vote: Mr. Harrison: yes; Mr. Kochasic: yes; Mr. Wetzler: absent; Mr. Leonard: yes; Mr. Newell: yes; Mr. Petrucci: yes; Dr. Koscho: absent; Dr. Tray: yes; Mr. Willforth: yes.

Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

ATHLETICS AND EXTRA-CURRICULAR

A motion was made by Mr. Kochasic and seconded by Mr. Leonard to accept the following resignations effective immediately:

**RESIGNATIONS
ACCEPTED**

- a. Pat Konopka – Assistant Varsity Baseball Coach
- b. Art Tragesser – Head Football Coach and Weight Room Sponsor

Motion carried.

A motion was made by Mr. Kochasic and seconded by Mr. Petrucci to employ the following athletic personnel for the 2008-09 school year. Salaries will be determined in accordance with the negotiated agreement. New employment is contingent upon the receipt of all necessary documentation and the acceptance of Act 34, Act 151, and Act 114 waivers from the Commonwealth of Pennsylvania within 30 days.

**EMPLOYMENT OF
PERSONNEL
APPROVED FOR
2008-09**

- a. Mila Polita – Girls Junior High Basketball Coach

Roll call vote: Dr. Tray: yes; Mr. Wetzler: absent; Mr. Petrucci: yes; Dr. Koscho: absent; Mr. Newell: yes; Mr. Leonard: yes; Mr. Kochasic: yes; Mr. Harrison: yes; Mr. Willforth: yes.

Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

BUDGET AND FINANCE

Mr. Newell reported that bids were mailed to 20 companies and returns were received from 11 for athletic supplies and equipment (spring sports). Bids were opened on Tuesday, October 28, 2008 at 10:00 a.m. in the administration building as published and advertised. Bids were reviewed and tabulated in the central office and reviewed by the Business Manager and personnel involved. A motion was made by Mr. Newell and seconded by Mr. Harrison that the spring athletic supplies and equipment bid in the total amount of \$19,200.65 be awarded pending budget approval to the companies with the lowest bid where specifications were met. A copy of the individual awards will be filed in the business office.

**BIDS AWARDED
FOR ATHLETIC
SUPPLIES AND
EQUIPMENT**

Roll call vote: Mr. Newell: yes; Dr. Koscho: absent; Mr. Kochasic: yes; Mr. Petrucci: yes; Mr. Leonard: yes; Mr. Wetzler: absent; Mr. Harrison: yes; Dr. Tray: yes; Mr. Willforth: yes.

Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

**ACKNOWLEDGE
RECEIPT OF
APPROVAL OF
PLANCON PART K**

Mr. Newell moved to acknowledge receipt of approval of PlanCon Part K from the Pennsylvania Department of Education in reference to the issuance of General Obligation Bonds, Series of 2008 to Refund General Obligation Bonds, Series of 1998. A copy of the approval will be attached to the official meeting minutes. Mr. Leonard seconded the motion.

Roll call vote: Mr. Kochasic: yes; Dr. Koscho: absent; Mr. Petrucci: yes; Mr. Wetzler: absent; Mr. Newell: yes; Mr. Leonard: yes; Dr. Tray: yes; Mr. Harrison: yes; Mr. Willforth: yes.

Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

FOOD SERVICE

Dr. Tray thanked Mr. Leonard and the Maintenance Department for their speed in handling maintenance needs in the cafeterias.

PERSONNEL AND CURRICULUM

**ADDITIONAL
SUBSTITUTES
APPROVED**

A motion was made by Mr. Petrucci and seconded by Mr. Newell to approve the list of additional substitute teachers and support personnel for the month of November 2008. Motion carried.

**STUDENT
TEACHER
ASSIGNMENTS
APPROVED**

A motion was made by Mr. Petrucci and seconded by Mr. Kochasic to approve the following student teacher assignments for the second semester of the 2008-09 school year:

Indiana University of Pennsylvania:

<u>Cooperating Teacher</u>	<u>Student Teacher</u>	<u>Area</u>	<u>Dates</u>
Ryan Yarosik	Edward Miller	TMS/H/PE	1/12/09 – 3/06/09

Penn State University:

<u>Cooperating Teacher</u>	<u>Student Teacher</u>	<u>Area</u>	<u>Dates</u>
John Shusteric	Kurt Zaspel	H/PE	3/09/09 – 5/01/09

Saint Vincent College:

<u>Cooperating Teacher</u>	<u>Student Teacher</u>	<u>Area</u>	<u>Dates</u>
Vivian Light	Lauren Kubiczki	HP-Grade 2	1/19/09 – 3/11/09
Devon Barr	Lauren Kubiczki	HP-Grade 4	3/12/09 – 5/01/09
Janice Skoretz	Regina Regola	MC-Grade 2	1/19/09 – 3/11/09
Deanna Miklos	Regina Regola	MC-Grade 5	3/12/09 – 5/01/09
Brooke Rimel	Kailey Burtnett	PMS-English	1/19/09 – 5/01/09

Slippery Rock University:

<u>Cooperating Teacher</u>	<u>Student Teacher</u>	<u>Area</u>	<u>Dates</u>
Mike Cleland	Maria Terlizzi	TE-SpecEd	1/12/09 – 3/06/09
Mike Bujdos	Maria Terlizzi	TE-Grade 3	3/10/09 – 4/30/09

Roll call vote: Dr. Tray: yes; Mr. Newell: yes; Mr. Harrison: yes; Mr. Wetzler: absent; Mr. Leonard: yes; Mr. Petrucci: yes; Mr. Kochasic: yes; Dr. Koscho: absent; Mr. Willforth: yes.

Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Leonard to employ Michael Vovaris as a Technology Assistant for a term of three (3) years upon the release from his current position but no later than Tuesday, December 2, 2008 at a salary of \$40,000. Employment is contingent upon the receipt of a signed contract not later than Friday, November 14, 2008, and the subsequent receipt of all necessary certification documentation and the acceptance of Act 34, Act 151, and Act 114 waivers from the Commonwealth of Pennsylvania. Mr. Vovaris will be entitled to all benefits as outlined in the Administration Compensation Plan.

**MICHAEL VOVARIS
EMPLOYED AS THE
TECHNOLOGY
COORDINATOR
EFFECTIVE
DECEMBER 2, 2008**

Roll call vote: Mr. Wetzler: absent; Mr. Kochasic: yes; Mr. Petrucci: yes; Dr. Koscho: absent; Mr. Leonard: yes; Mr. Harrison: yes; Mr. Newell: yes; Dr. Tray: yes; Mr. Willforth: yes.

Result of vote: 7 yes; 0 no; 2 absent. Motion carried.

A motion was made by Mr. Petrucci and seconded by Mr. Kochasic to accept the resignation of Mary C. Sciulli as lunchroom aide at McCullough Elementary School effective Friday, November 14, 2008. Motion carried.

**RESIGNATION OF
MARY C. SCIULLI
ACCEPTED**

POLICY/PUBLIC RELATIONS/LEGISLATIVE CHAPTER 2

A motion was made by Mr. Leonard and seconded by Mr. Petrucci to accept and file the minutes of the Superintendent's Information/Committee meeting held on Monday, October 6, 2008. Motion carried.

**INFORMATION/COM.
MEETING MINUTES
ACCEPTED AND
FILED**

SPECIAL REPORTS

Mr. Brungo indicated that a written report had been given to all the board members.

**REPORT
DISTRIBUTED**

Dr. Tray, I.U. #7 Representative, reported that the IU has developed a foundation with growing financial support. He also announced the 233rd birthday of the United States Marine Corps asking everyone to join him in an UR-RAH!

I.U. #7 REP. REPORT

Mr. Petrucci, Career Tech Representative, reported that the next meeting is November 19.

**CAREER TECH REP.
REPORT**

Recreation:

- Mr. Kochasic, Recreation Representative for Penn Township, reported that their next meeting is November 20.
- Mr. Petrucci, Recreation Representative for Trafford Borough, reported that their next meeting is scheduled for November 24.
- Mr. Willforth, Recreation Representative for Penn Borough, reported that he attended their meeting on Thursday, November 6, and stated that there won't be anything done to the park until spring.

**RECREATION
REPORTS**

A motion was made by Mr. Leonard and seconded by Mr. Newell that the meeting be adjourned at 8:29 p.m. Motion carried.

ADJOURNMENT

Mr. Willforth announced that there would be a brief executive session following the meeting.